August 18, 2026, Woodfield Loop HOA Board Meeting Minutes

Present: Sheryll Apte, President
Claudia Schaffner, Treasurer
Juliana Alspaugh, Secretary

Absent: Jen Boelts, Member at Large
Warren Devine, Vice President

Homeowners present: none

Sheryll called the meeting to order at 5:09pm

Claudia moved to approve the February meeting notes Sheryll seconded, all approved

Treasurer's report:

We have $3435.33 in checking. $15,846.51 in CD's (6 months 3.55% and 1 year 3.45%) and a money market that has $1507.94.

$10,330.00 has been spent on tree removal and maintenance this year.

Items completed since last meeting:

● Shawn White submitted a bid and was hired to complete the tree work recently identified as necessary.
Warren, Juliana and Rob pruned several trees in the island saving the HOA $1080, plus tax. The HOA reimbursed the dump fees. Arborists chips were spread by volunteers. A big thank you to everyone who participated.
● 2412 expressed concern about a tree near their front yard. The arborist indicated the root could be cut to prevent further growth toward their foundation. The homeowner has agreed to cut the root.
● Raised sidewalks along Hoffman Rd have been re-painted to alert walkers. Thank you to Steve Freymond for painting those for the second year.

ACC activity:
● 3 roof applications were received from 2514, 2515, and 2513. They were reviewed, approved and all work has been completed. The ACC committee needs to meet to do a walk by inspection and sign off on them. Committee members have responded by email and approved completed roofs.
● 2525 completed their exterior paint job and the committee needs to sign off on that as well.
● Committee Chair – still seeking a chair. Sheryll is managing this until we have a volunteer. Becky Ritter volunteered to monitor the ACC email to help the committee be aware of requests in a timely manner.
● ACC Policy updates regarding fence staining/painting and decorative fences will resume with all members at an upcoming meeting, with recommendations provided to Board for approval.
● 2412 responded to meeting notes regarding their roof application and agreed to submit one.

Current Discussion Items:
● Moss on sidewalks in the entrance and along Hoffman – ongoing and will need treated multiple times a year.

● Stone for memorial and plaque – updates. Sheryll has selected a stone and anticipates it will be available in a week or so. Price is not finalized but will be within budget. A plaque will be ordered. Juliana will check with Jen to see if she can order it.

New Business:
● Playground equipment – to be discussed at annual meeting.
● Sheryll will reach out to Wax Wing tree Specialist, Kevin McFarland and Tree walker to see who could create a report of the trees in our community that need to be removed and ones that we need to watch out for. Warren has offered to go with the arborist when he does his report.
● Warren is working on the storm pond report for 2026.

Annual meeting set for October 26th at 6pm over zoom.
Board meeting set for October 13th at 5pm

Meeting adjourned at 5:56pm