

February 12, 2026, Woodfield Loop HOA Board Meeting Minutes

Present: Sheryll Apte, President
Warren Devine, Vice President
Jen Boelts, Member at Large
Claudia Schaffner, Treasurer
Juliana Alspaugh, Secretary

Absent: none

Homeowners present: none

Sheryll called the meeting to order at 5:31pm

December meeting notes approved via email after the meeting.

Treasurer's report:

We have \$15,177.20 in checking. \$5192.40 and \$10,384.97 in CD's and a money market that has \$1506.43.

All but two households have paid their dues. Reminders with late fees have been mailed out. If they are not paid by the end of February another notice will be sent out with accumulative fees. Although if the homeowner reaches out and needs to make payments, that can be arranged.

There were 4 overpayments using PayPal of \$6.40. Those will be reimbursed. One underpayment using PayPal of \$14.91 That household will be billed.

Claudia will start working on taxes, it looks like we will owe around \$100. The CD's made over \$500, so that is a net gain for the HOA.

Items completed since last meeting:

- Removal of damaged maple tree in green space behind the cul-de-sac. Roger's Tree Service was hired to remove the tree, cut in a trail to do the tree work and in anticipation of future tree management. Some scrubby vegetation was removed to accomplish that. A snag was left for wildlife, and debris was left onsite to contribute to natural landscape and decompose.
- Diseased birch tree near north mailboxes was removed by Roger's Tree Service.
- Ivy stump by Peischl's was cut down by Roger's Tree Service and debris left in greenbelt.
- Additional trees were identified for continued observation and future management.

● Mock Orange shrub was planted near the south mailboxes as a memorial for John O'Conner, Celeste Maris and Larry Schaffner and a plaque will be added.

Recognized Neighborhood Association application was filled out for 2026

ACC requests

Margie Hanson, Becky Ritter, Donna Snow, Sheryll Apte are on ACC, a committee chair will be appointed.

ACC will contact 2412 regarding filling out an application and completing the form for the roof they had replaced months ago.

2525 has updated an application for new paint with a new date.

ACC Policy will resume with all members with recommendations provided to the board for approval.

New Business

Possible spring clean-up party include:

- Moss scraping and baking soda application of sidewalks
- Spreading bark at mailboxes, the island and entrance
- Removing limbs from retention ponds
- Weeding access roads and rock areas along the sidewalk

Old Business

A letter was mailed to 2300 regarding the dead tree in their front yard. The tree was removed before the 45 day request.

Sheryll has a contact for a one- or two-man stone for the plaque. Looking for a flat face that the plaque can be attached with screws or adhesive. Jen will get the price once the rock has been chosen. Warren will pick up the rock.

Juliana put 6 bags of baking soda on the moss in the entrance and along Hoffman. The moss was scraped before. Early spring, this should be done again.

Meeting adjourned 5:54pm

Next meeting April 14th 5pm location to be determined